



Modoc County Children & Families Commission
802 N. East Street Rm. 103-Alturas, CA 96101 Phone (530) 233-7122

AGENDA

Public Hearing & Regular Meeting at 5:30 p.m. Wednesday – July 10, 2019

Location: Early Head Start, 901 N. “A” Street Alturas, CA 96101

TO OUR VISITORS

Members of the public may place information items on the agenda of any regular Children and Families Commission meeting. Requests for placement on the agenda must be made in writing and delivered to the FIRST 5 Modoc office not later than 12:00 p.m. on the eighth business day prior to the meeting. FIRST 5 Modoc reserves the right to place the item on the agenda of a subsequent meeting for action. For a copy of the entire agenda packet please contact our office and one will be provided.

CALL TO ORDER & FLAG SALUTE

Time: _____

* ADDRESSING AGENDA ITEMS

Members of the public may address the Commission regarding items on the agenda as the item is taken up. Persons wishing to speak will be allowed their turn to speak when recognized by the Chair. To facilitate an accurate record in the minutes, each person who wishes to speak will indicate his or her name and agency/organization/group they are representing (if applicable) before addressing the Commission on an agenda item. Unless otherwise stated, the total time allotted to persons wishing to speak on an item shall not exceed five minutes.

ROLL CALL AND ESTABLISHMENT OF QUORUM

Commissioners:

- | | | |
|--|---|---|
| <input type="checkbox"/> Patricia Cullins, Chair | <input type="checkbox"/> Tanya Schulz | <input type="checkbox"/> Edward Richert, MD |
| <input type="checkbox"/> De Funk | <input type="checkbox"/> Alice Lybarger | <input type="checkbox"/> Melissa Channell |
| <input type="checkbox"/> Executive Director: Nicole Hinton | | |

PUBLIC COMMENTS

Members of the public may address the Commission at this time on any items not on the agenda. Following recognition by the Chair, each speaker may have the floor for two minutes. Persons addressing the Commission are requested to give their name and the agency/organization/group they are representing (if applicable) before addressing the Commission, to facilitate an accurate record in the minutes. If the Commission desires to address the item thereafter, the item can be put on the agenda of a future meeting.

AMERICANS WITH DISABILITIES ACT OF 1990

If you need disability modification of accommodation in order to participate in this meeting, please contact the Commission office at (530) 233-7122 at least 48 hours prior to the start of the meeting. Government Code Section 54954.2(a).

Posting Information-

Public/Regular Meeting

Old Business

1. Approve/Disapprove minutes from the June 12, 2019 Regular Public Meeting Discussion/Action

New Business

2. Approve/Disapprove Nomination and Election of Commission Chair and Vice Chair Discussion/Action
3. Approve/Disapprove Annual Review of 2015-2020 Strategic Plan and Addendum #1 Discussion/Action
4. Approve/Disapprove Annual Review of Seventh Amended Bylaws of the Modoc County Children and Families Commission Discussion/Action
5. Approve/Disapprove Annual Review of First 5 Modoc Policies and Procedures Discussion/Action
 - First 5 Modoc Miscellaneous Grant Application Policies
 - Supplantation Policy
 - Tobacco Free Policy
 - Equity and Diversity Policy
 - Letter of Intent Guidelines
 - RFP Timetable
 - Request for Proposals (RFP) Formal Guidelines
 - Formal Proposal Exhibits
 - Mini Grant Program Guidelines
 - Mini Grant Application
 - Micro Grant Application
 - Guidelines for Program Contract Review and Renewal
 - First 5 Modoc Policies and Procedures
 - Accounting & Budgeting
 - Fund Balance
 - Contracting & Procurement
 - Administrative Rate
 - Conflict of Interest
 - Conflict Checklist
 - Records Retention
 - Public Records Request
6. Approve/Disapprove Rescission of motion to commitment of FY 18-19 Micro/Mini funds (\$7,900) to FY 19-20 as approved by Commission on June 12, 2019. Discussion/Action
7. Review Goals & Objectives, Identify Indicators Draft Strategic Plan Discussion
8. Adjournment to Closed Session, Personnel Exception 54957 et, seq. Employee Performance Evaluation; Executive Director Hinton

9. Reconvene to Open Session
Reporting of closed session activity.

Discussion/Action

Presentations/Reports

Commission Report:

Staff Report:

Correspondence:

Fiscal

- a) November 2018 through May 2019
- b) June 2019

14. Announcement of next Public Hearing & Regular Meeting

Date: September 11, 2019

Time: 5:30 p.m.

Location: Early Head Start

15. Adjournment Time: _____