



Modoc County Children & Families Commission
901 N. East "A" Street Alturas, CA 96101
Telephone (530) 233-7122
September 12, 2018
Adopted Minutes

Members of the Commission met for a Public Hearing and Regular Meeting at Early Head Start at 5:32 p.m. Chair Cullins called meeting to order pursuant to law.

Call to Order & Flag Salute

Members Present

Patricia Cullins-Chair
Edward Richert MD
Tanya Schulz
Alice Lybarger
De Funk
Melissa Channell

Public Present

Doreen Smith Power

Staff Present

Nicole Hinton

Public Hearing and Regular Meeting

Public Comment

None

Item 1 Approve/Disapprove Minutes from the July 11, 2018 Public & Regular Meeting

Commissioner Richert motioned to approve the July 11, 2018 minutes. Motion seconded by Commissioner Funk. Motion carries with 4 ayes, 0 nays, and 1 abstention by Commissioner Channell.

Item 2 Approve/Disapprove First 5 Modoc Commission Appointment of Amanda Hoy

Commission held brief nomination discussion. Commissioner Channell motioned to recommend to the Modoc County Board of Supervisors the appointment of Amanda Hoy to the First 5 Commission. Motion seconded by Commissioner Lybarger. Motion carries with 5 ayes, 0 nays, and 0 abstentions.

Presentation/Reports:

Staff Report:

Executive Director Hinton spoke to the Commission about the auditor appointment on September 24 for the FY17-18 audit and the fiscal sub-committee meeting on Sept. 18 with Commissioner Lybarger and Commissioner Schulz. Ms. Hinton noted AR reports had changed significantly from previous years. Ms. Hinton stated she had finished the cash to accrual conversion, Summary/Evaluation of Programs and is currently working on County Highlights narrative. Ms. Hinton stated she had turned in the SPCFA Annual Report on August 13 as required by LAA. Ms. Hinton handed out photos from the Modoc District Fair and explained the infant/toddler room hosted by First 5 Modoc at no-cost. Ms. Hinton gave a summary of training

and meetings attended over the last two months. Ms. Hinton discussed changes to the Long Term Sustainability / Fiscal Stability Plan as requested by First 5 California (F5CA) for the LAA, the revised document would be brought back to the October 24 meeting for Commission review. Ms. Hinton further stated F5CA had requested changes to the TEACH School Readiness and MCOE SELPA High Quality Plans with more revisions anticipated. Ms. Hinton reported the Auditors office had responded to her Unfunded Liability email correspondence and is currently using the Commission's last audit calculations as an example. Ms. Hinton reminded Commissioners to renew their Ethics Trainings, the County will hold a training on November 9 or may take the class online. Ms. Hinton reported she would begin college courses next month to complete Associates degree.

Commission Report:

Commissioner Cullins spoke about taking Ethics Training online in previous years, discussion followed.

Commissioner Funk spoke about Talk.Read.Sing and how MCOE dedicates funds to its program. MCOE would be handing out books, magnets and program information to families and community programs with children ages zero to five. Discussion was held about reading within the home.

Correspondence:

No correspondence.

Fiscal

a) **June**

b) **July**

Executive Director Hinton stated the June fiscal was in order. Ms. Hinton handed out a corrected July fiscal and explained she had misallocated a line item, the Commission noted the correction. Ms. Hinton stated a budget modification would be needed for Ms. Hoy's buyout and Ms. Hinton not taking the medical benefits. Ms. Hinton stated she would work out calculations and present to the fiscal sub-committee prior to the October 24 meeting.

Item 3 Announcement of the next Public Hearing & Special Meeting

Date: October 24, 2018
Time 5:30 p.m.
Location Early Head Start

Adjournment

Time: 5:46 p.m.

Respectfully Submitted

Chair Cullins
