



Modoc County Children & Families Commission
901 N. East "A" Street Alturas, CA 96101
Telephone (530) 233-7122
September 11, 2019
Adopted Minutes

Members of the Commission met for a Public Hearing and Regular Meeting at Early Head Start at 5:30 p.m. Chair Lybarger called meeting to order pursuant to law.

Call to Order & Flag Salute

Members Present

Alice Lybarger-Chair
Edward Richert, MD
Tanya Schulz
De Funk
Melissa Channell

Public Present

None

Staff Present

Nicole Hinton

Public Hearing and Regular Meeting

Public Comment

None

Item 1 Approve/Disapprove Minutes from the July 10, 2019 Public & Regular Meeting

Commissioner Richert motioned to approve the July 10, 2019 minutes with correction to Commissioner Channell's last name, the addition of one "l". Motion seconded by Commissioner Schulz. Motion carries with 3 ayes, 0 nays, and 2 abstentions – Commissioner Funk and Channell.

Item 2 Approve/Disapprove First 5 Modoc Strategic Plan & Addendum FY 2020-2025

Commissioner Channell moved to approve the FY 2020-2025 First 5 Modoc Strategic Plan and Addendum #1 with corrections identified by the Commission. Motion seconded by Commissioner Richert. Motion carries with 5 ayes, 0 nays, and 0 abstentions. The Commission recommended Ms. Hinton reach out to stakeholders and public for a 30-day public comment period on the approved FY 20-25 Strategic Plan.

Item 3 Approve/Disapprove Recommitment of Unspent Grant Funds from FY18-19

Commission held discussion about the recommendation brought forth by the Fiscal Sub Committee. Ms. Hinton noted the final unspent carryover amount was \$28,321.68. Commissioner Schulz motioned to re-allocate \$10,930.63 towards FY 19-20 Micro/Mini grants and allocate \$17,391.05 to Focus (Priority) Area 4 – Systems of Change under the discretion of the Executive Director and Commission. Motion seconded by Commissioner Funk. Motion carries with 5 ayes, 0 nays, and 0 abstentions.

Item 4 Approve/Disapprove Recommendation for Re-Appointment of Commissioners Schulz, Commissioner Channell and Respective Alternates

Commissioner Funk motioned to approve the re-appointment of Commissioner Tanya Schulz and Commissioner Melissa Channell. Motion seconded by Commissioner Richert. Motion carries with 5 ayes, 0 nays, and 0 abstentions.

Item 5 Discussion Review Modoc County Children & Families Commission Vacancy

Commission discussed and identified prospective Commission candidates. Ms. Hinton was instructed to reach out to identify persons for the Commission.

Presentation/Reports:

None

Commission Report:

Commissioner Schulz shared information for the MHSA Stakeholders convening on October 7, 2019. Commissioner Funk shared training opportunity for youth engagement, “Developing Relationships & Igniting Sparks/Engaging Families” on September 19 and 20, 2019. Ms. Funk reported *Room on the Broom* books have been purchased for Talk. Read. Sing. outreach.

Staff Report:

Executive Director Hinton updated the Commission on program outreach at the Modoc District Fair; Ms. Hinton reported the Family Fun Zone was well attended and the Diaper Derby had nine participants. Commissioner Funk thanked Ms. Hinton for her work. Ms. Hinton reported the audit date has been set with R.J. Ricciardi. She also updated the Commission on upcoming trainings and presentations.

Correspondence:

Ms. Hinton reported the Commission had received its FY 17-18 confirmation letter from the State Controller’s Office. Ms. Hinton read correspondence from Margot Gould, First 5 California Policy Director, seeking nominations for the Early Childhood Policy Council. Ms. Hinton identified Jennifer McCulley of Sierra Cascade Family Opportunities (Alturas Head Start) as an outstanding candidate and confirmed Ms. McCulley has applied for appointment.

Fiscal

a) July

Ms. Hinton reported fiscal in order.

Item 6 Announcement of the next Public Hearing & Special Meeting

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| Date: | <u>October 29, 2019</u> |
| Time | <u>5:30 p.m.</u> |
| Location | <u>Early Head Start</u> |

Adjournment

Time: 6:05 pm

Respectfully Submitted

Chair Lybarger
