



Modoc County Children & Families Commission  
901 N. East "A" Street Alturas, CA 96101

Telephone (530) 233-7122

May 8, 2019

ADOPTED MINUTES

Members of the Commission met for a Public Hearing and Regular Meeting at Early Head Start at 5:30 p.m. Chair Cullins called meeting to order pursuant to law.

**Call to Order & Flag Salute**

**Members Present**

Patricia Cullins – Chair  
Tanya Schulz – Vice Chair  
Edward Richert, MD  
Alice Lybarger  
De Funk  
Melissa Channell  
Amanda Hoy

**Public Present**

Carol Madison  
Linda Hunt, PHN  
Tammy Olive  
Marian Hall  
Dawn Hunter  
Beth Wiles

**Staff Present**

Nicole Hinton

**Public Hearing and Regular Meeting**

**Public Comment**

None

**Item 1 Approve/Disapprove Minutes from the March 13, 2019 Regular Public Meeting**

Commissioner Lybarger motioned to approve the March 13, 2019 minutes as presented. Motion seconded by Commissioner Funk. Motion carries with 6 ayes, 0 nays, and 1 abstention by Commissioner Hoy.

Commissioner Funk and Channell recused themselves at 5:35 p.m. and left the room.

**Item 2 Approve/Disapprove Modoc County Office of Education SELPA Request for Renewal “Early Mental Health Project” \$41,173 FY 19-20**

Tammy Olive and Marian Hall were present representatives. Ms. Olive provided the Commission with a corrected Project Outcomes Chart/Framework Implementation Plan, Outcome Rating Scale (ORS) evaluation sheet and current ORS client data summary. Ms. Hall and Olive gave a brief presentation on the programs progress. Commissioner Schulz requested clarification on the requested amount. Ms. Hall explained this was due to increased administration costs for Ms. Olive. Commissioners discussed making corrections to the proposed budget to show delineated salary and benefits. Further discussion was held about children and families served, referral processes and collaboration between local agencies. Commissioner Hoy addressed sustainability; Ms. Olive stated the program was looking to find leveraging funds. Commissioner Hoy motioned to approve the Modoc County Office of Education SELPA Request for Renewal “Early Mental Health Project” \$41,173 with corrections to the proposed

budget. Motion seconded by Commissioner Lybarger. Motion carries with 5 ayes, 0 nays and 2 recusals.

Commissioners Funk and Channell returned at 5:43 p.m.

Commission held discussion about re-ordering agenda items. Commissioner Hoy motioned to modify the agenda to move item 3 and 4 to be item 6a and 6b. Further discussion was held. Commissioner Hoy motioned to rescind her previous motion. Commissioner Lybarger seconded the rescinded action. Motion carries with 7 ayes, 0 nays and 0 abstentions.

Commissioner Cullins recused herself at 5:53 p.m., relinquishing the gavel to Commissioner Schulz. Commissioner Cullins left the room.

**Item 3 Approve/Disapprove TEACH, Inc. Request for Renewal “Budding Tree – School Readiness” \$95,229.60 FY 19-20**

Carol Madison, representative from TEACH, Inc., was present. Ms. Madison noted she would give a full report of the program at a future meeting. She gave an overview of the current program, future improvements and community involvement. Ms. Madison explained the share of cost to parents. General discussion followed about reimbursement rates, salary costs and seeking funding. Commissioner Lybarger motioned to approve the TEACH, Inc. Request for Renewal “Budding Tree – School Readiness” \$95,229.60. Commissioner Schulz seconded the motion. Motion carries with 6 ayes, 0 nays, and 1 recusal.

**Item 4 Approve/Disapprove TEACH, Inc. Request for Renewal “Tulelake/Newell FRC” \$21,172 FY 19 -20**

Carol Madison, representative from TEACH, Inc., gave an overview of the program, activities held and funding. Ms. Madison noted a new collaborative partner, “Mighty, Tiny & Strong,” and spoke about other collaborative agencies including First 5 Siskiyou. Commissioner Hoy motioned to approve the TEACH, Inc. Request for Renewal “Tulelake/Newell FRC” \$21,172. Motion seconded by Commissioner Funk. Motion carries with 6 ayes, 0 nays, and 1 recusal.

Commissioner Cullins returned at 6:10 p.m.

**Item 5 Approve/Disapprove Mini Grant Request Sierra Cascade Family Opportunities “PlusOptix Vision Screener” FY 19 -20**

Dawn Hunter and Beth Wiles, representatives for Sierra Cascade Family Opportunities – Alturas Head Start, gave an overview of the “PlusOptix Vision Screener” and addressed questions from the Commission. Commissioner Richert motioned to table the Sierra Cascade Family Opportunities “PlusOptix Vision Screener” Mini Grant Request FY 19-20 to allow more time for the organizations presentation. Commissioner Channel seconded the motion. Motion carries with 7 ayes, 0 nays and 0 abstentions.

Commissioner Richert and Schulz recused themselves at 6:30 p.m. Commissioner Funk excused herself for the evening at 6:30 p.m.

**Item 6 Discussion/Review of FY 19-20 Formal Grant Proposals  
Question & Answer**

**Item 6a) MCPH – “Healthy Beginnings HV Program” \$28,350**

Linda Hunt PHN, representative for Modoc County Public Health, was present. Ms. Hunt gave the Commission an overview handout. She explained the programs history, services provided and current enrollment – 23 currently enrolled and 32 served. She noted that “Healthy Beginnings” is working with other Public Health programs to bridge the services gap for families served. General discussion followed regarding collaboration with Mental Health, nutrition/hygiene education, breastfeeding and barriers within the school districts.

Commissioner Richert and Schulz returned at 6:41 p.m. Commissioner Cullins recused herself at 6:41 p.m.

## **Item 6 Discussion/Review of FY 19-20 Formal Grant Proposals**

### **Question & Answer**

#### **Item 6b) TEACH, Inc. – SVCDC – Strong Start” \$44,749**

Carol Madison, representative for TEACH, Inc., was present. Ms. Madison explained Surprise Valley Child Development’s beginning and prior history with Surprise Valley Joint Unified School District (SVJUSD). She stated that enrollment costs had not been updated since its inception. General discussion followed about raising subsidies rates, providing care for toddlers (age 2-5) and raising the teacher’s salary. Ms. Madison spoke about planned facility improvements and collaboration efforts with SVJUSD. Commissioners gave input ideas on facility lease/rental agreement.

Commissioner Cullins returned at 6:53 p.m.

## **Item 7 Discussion Strategic Plan Process – Review Vision Decisions and Underlying Contradictions**

### **Item 7a) Identify Goals & Objectives**

Executive Director Hinton presented an overview of the March meeting. Discussion followed about aligning to the First 5 California priority areas and creating localized objectives. Ms. Hinton was directed to summarize objectives and bring back to the Commission for review.

## **Item 8 Adjournment to Closed Session Anticipated Litigation/Personnel Exception 54957 et, seq.**

Commissioner Lybarger motioned to adjourn to closed session at 7:12 p.m. Commissioner Schulz seconded the motion. Motion carries 6 ayes, 0 nays and 0 abstentions.

Commissioner Hoy motioned to reconvene to open session at 7:21 p.m. Commissioner Schulz seconded the motion. Motion carries 6 ayes, 0 nays and 0 abstentions. Chair Cullins reported direction was given to Executive Director Hinton to present material to the Fiscal Sub Committee.

## **Presentation/Reports**

### **Commission Report:**

None

### **Staff Report:**

Executive Director Hinton reported about recent trainings attended and thanked the Commission for sending her to Advocacy Day in Sacramento. Ms. Hinton gave an overview of Advocacy Day

and meeting Assemblyman Dahle's staff. She stated she would be visiting the "Tulelake/Newell FRC" on May 31 and meeting with First 5 Siskiyou Executive Director Karen Pautz. Ms. Hinton gave an overview of QRIS HUB and MCDAC communications efforts. She stated she is still seeking funding for the SAMSHA I/ECMH project. Ms. Hinton noted the First 5 Express would visit Alturas, May 16<sup>th</sup>, and Surprise Valley, May 17<sup>th</sup>. She noted First 5 Modoc was asked to participate in Ag in the Classroom, May 13, including all preschools and Head Start programs.

**Correspondence:**

Executive Hinton read email correspondence from James Gillies, First 5 California Fiscal Services Director. The email noted February disbursements were taking longer than normal to process through CA Tax and Fee Administration (CDTFA).

**Fiscal**

a) **February 2019**

b) **March 2019**

Ms. Hinton provided corrected fiscal reports for July through March FY 18-19 to the Commission. She noted a correction to the Mini/Micro Grant line items and breaking out LIUNA from FICA/Medicare to the July sheet which carried through the year.

**Announcement of the next Public Hearing & Regular Meeting**

Date: June 12, 2019  
Time 5:30 p.m.  
Location Early Head Start

**Adjournment**

**Time: 7:45 p.m.**

Respectfully Submitted

Chair Cullins

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