



Modoc County Children & Families Commission  
901 N. East "A" Street Alturas, CA 96101  
Telephone (530) 233-7122  
January 9, 2019  
ADOPTED MINUTES

Members of the Commission met for a Public Hearing and Regular Meeting at Early Head Start at 5:31 p.m. Chair Cullins called meeting to order pursuant to law.

**Call to Order & Flag Salute**

**Members Present**

Patricia Cullins-Chair  
Edward Richert, MD  
Alice Lybarger  
De Funk  
Tanya Schulz  
Amanda Hoy

**Public Present**

None

**Staff Present**

Nicole Hinton

**Public Hearing and Regular Meeting**

**Public Comment**

None

**Item 1 Approve/Disapprove Minutes from the November 14, 2018 Regular Public Meeting**

Commissioner Schulz motioned to approve the November 14, 2018 minutes as presented. Motion seconded by Commissioner Funk. Motion carries with 6 ayes, 0 nays, and 0 abstentions.

**Item 2 Approve/Disapprove FY 19-20 Grant Budget**

Commissioners reviewed FY 19-20 grant budget as presented. Executive Director Nicole Hinton noted that it did not include the FY 17-18 carry over amount, \$19,742.97. Commissioner Hoy motioned to approve the FY 19-20 Grant Budget as presented. Motion second by Commissioner Funk. Motion carries with 6 ayes, 0 nays, and 0 abstentions.

**Item 3 Approve/Disapprove Formal Grant RFP Schedule for FY 19-20**

Executive Director Hinton noted the timetable had been presented in July with no changes. Ms. Hinton discussed the RFP process and timeline for public notice. Commissioner Hoy motioned to approve the Formal Grant RFP Schedule for FY 19-20. Motion seconded by Commissioner Schulz. Motion carries with 6 ayes, 0 nays, and 0 abstentions.

**Item 4 Approve/Disapprove Strategic Plan Process for FY 2020-2025 Binder Materials Review**

Executive Director Hinton gave a brief explanation of the review process and expectations of the Commission for the next meeting on March 13, 2019. Commissioner Hoy motioned to approve the Strategic Plan Process for FY 2020-2025 Binder Materials Review. Motion seconded by Commissioner Funk. Motion carries with 6 ayes, 0 nays, and 0 abstentions.

## **Presentation/Reports**

### **Commission Report:**

None

### **Staff Report:**

Executive Director Hinton reported Prop 56 backfill was received in December in the amount of \$6,389.52 for FY 17-18. Ms. Hinton explained State projections were vastly different from CDTFA (California Department of Tax and Fee Administration) had originally indicated which was explained by First 5 California (F5CA) as a likely increase in cigarette tax evasion by producers. The change does not trigger any change in current SPCFA fund amounts.

Ms. Hinton reminded Commissioners to fill out their Form 700 prior to April 1, 2019. Ms. Hinton thanked the Commission for allowing her to attend the F5CA Summit and felt it was informative. Ms. Hinton attended the QRIS breakout and explained she would be attending the Quality Counts Community of Practices (CoP H101) training this month thanks to Commission Funk. Commission Funk explained QRIS and how it provides care providers with incentives for their programs and continuing education. Ms. Hinton spoke about the SAMSHA grant provided by the University of California San Francisco. Ms. Hinton explained that the F5CA North West region was participating and Modoc had inadvertently been missed. Ms. Hinton has spoken with the UCSF team and they are working to include Modoc. Executive Director Hinton created a Facebook page in December and discussed sharing information. Ms. Hinton presented a PowerPoint to the Commission highlighting its 20<sup>th</sup> Anniversary and Strategic Planning Processing. Ms. Hinton remarked she would be presenting to the Modoc County Board of Supervisors and the City of Alturas Council.

### **Correspondence:**

None

### **Fiscal**

- a) **October & November** – Executive Director Hinton stated fiscal for October and in November was in order.

### **Announcement of the next Public Hearing & Regular Meeting**

Date: March 13, 2019  
Time: 5:30 p.m.  
Location: Early Head Start

### **Adjournment**

**Time: 5:57 p.m.**

Respectfully Submitted

Chair Cullins

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